



Minus 9 to 5 Data Capacity Booster Plan 2018-2022

VISION: Minus 9 to 5 and community stakeholders will increase their collective capacity to identify, collect, manage, and use and interpret data to ensure each family in Hampton Roads is equipped and supported to raise children who are healthy, thriving, and ready to learn.

OUTCOME: Measurable indicators will be in place and related data accessible for a community context, action priorities and shared outcome metrics.

STRATEGIES

- 1. DATA IDENTIFICATION-** Identify and track specific contextual data points related to demographics, poverty, health, and socioeconomics to develop the community context section of the Learning and Evaluation Plan.
- 2. DATA COLLECTION-** Establish partnerships and processes to support locality level data collection for on-time immunizations, well-child visits, and development screenings.
- 3. DATA MANAGEMENT-** Develop a data-management platform for secure and easily accessible data storage, specifically for newly collected data on immunizations, well-child visits, and developmental screenings.

Strategy 1: DATA IDENTIFICATION- Identify and track specific contextual data points related to demographics, poverty, health, and socioeconomics to develop the community context section of the Learning and Evaluation Plan.			
Who - lead agency/ies	What - tasks to be completed	When - target completion	Why - intended outcome
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • Steering Committee 	Convene Steering Committee to outline needs and brainstorm data points needed to illustrate community context in alignment with vision, goals, guiding principles and action priorities of Minus 9 to 5	May 2018	Ensure collaborative approach to identifying specific data points through cross-sector input by community leaders
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director, • Data and Knowledge Sharing (DKS) WG 	DKS review outline and brainstorm notes to create a listing of possible data points, ensuring that disaggregated locality level data is available for all of the points	May-June 2018	Support collaborative and strategic approach to identifying specific data points
Minus 9 to 5 <ul style="list-style-type: none"> • DKS WG members 	Research data points and identify source, availability, and access to recommended points	June 2018	Ensure all data points recommended are appropriate, available in both aggregate and disaggregated forms
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director, • DKS WG 	Create draft list of final recommendation of data points on spread sheet with links to data sources	July 2018	Ensure collaborative approach is used and SC receives appropriate and available data points
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director 	Present recommendations of data points to SC for approval and adoption	July 2018	Ensure collaborative approach is used to build

<ul style="list-style-type: none"> Steering Committee 			framework for future community context work
Minus 9 to 5 <ul style="list-style-type: none"> Executive Director, DKS WG members 	Create spread sheet or other repository to collect and organize data	July 2018	Ensure an organized repository to store data
Minus 9 to 5 <ul style="list-style-type: none"> Executive Director 	Collect data on agreed upon data points	August 2018	Data will be available to be shared and used.

Strategy 2: DATA COLLECTION- Establish partnerships and processes to support locality level data collection for on-time immunizations, well-child visits, and development screenings.			
Who – lead agency/ies	What – tasks to be completed	When – target completion date	Why – intended outcome
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • Steering Committee • Data and Knowledge Sharing (DKS)WG 	Identify partners to include in conversation on immunization data, well-child visits, and developmental screenings, including state and local medical, social services, child care administration, and insurance providers	August-September 2018	Creation of DKS WG sub-group made up of relevant partners and organizations
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • DKS WG Partner Agencies	Identify data points that are currently collected in all three areas as a basis for decision-making on which data to include	September-October 2018	Creation of a foundation for data collection on which we can build
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • DKS WG Partner Agencies	Explore process options for locality level data collection	November 2018-February 2019	Creation of a listing of possible data collection strategies for consideration
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • Steering Committee Partner Agencies	Identify funding and resource needs	February-March 2019	Creation of foundation for a funding and resources plan

<p>Minus 9 to 5</p> <ul style="list-style-type: none"> • Executive Director • DKS WG <p>Partner Agencies</p>	Determine specific strategies and processes for data collection including data management strategies	March- April 2019	Identify the most feasible data collection strategies to ensure the secure collection of valid and reliable data
<p>Minus 9 to 5</p> <ul style="list-style-type: none"> • Executive Director • DKS WG <p>EVMS Legal Team Partner Agencies</p>	Create data sharing agreements	March-April 2019	Ensure that once process is created that data will be shared
<p>Minus 9 to 5</p> <ul style="list-style-type: none"> • Executive Director • Steering Committee <p>EVMS Development Office</p>	Develop a funding and resource plan	March-May 2019	Allow for concrete plan to share with potential funders
<p>Minus 9 to 5</p> <ul style="list-style-type: none"> • Executive Director • Steering Committee <p>EVMS Development Office</p>	Secure funding and resources including identifying consulting agency, if needed	May- August 2019	Ensure feasibility of data collection efforts
<p>Minus 9 to 5</p> <ul style="list-style-type: none"> • Executive Director • Data and Knowledge 	Build out the data collection process	September- December 2019	End product will provide method for locality level data collection

Sharing (DKS)WG Partner Agencies Hired Consultants (if needed)			
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • DKS WG 	Access data to create baseline reports on immunizations, well-child visits , and development screenings	January 2020	M9t5 will have data needed to measure impact of work on immunizations, well-child visits, and developmental screenings

Strategy 3: DATA MANAGEMENT- Develop a data-management platform for secure and easily accessible data storage, specifically for newly collected data on immunizations, well-child visits, and developmental screenings.			
Who – lead agency/ies	What – tasks to be completed	When – target completion date	Why – intended outcome
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • Data and Knowledge Sharing WG • Steering Committee 	Identify expertise in data management within the community, EVMS, and ODU to assist with identification of low-cost data management system for secure data storage for the newly collected data on immunizations, well-child visits, and developmental screenings	March –April 2019 (target dates will be dependent upon Strategy 2's progress)	Support sustainability of efficient management of data on an on-going basis
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • DKS WG Community Experts Partner Agencies (from Strategy 2)	Generate list of low-cost data management option to allow for most efficient use of data and secure storage of data	April- May 2019	Identify most feasible data management options ensuring accessibility and security of data
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • DKS WG Community Experts Partner Agencies	Select best data management option	May-June 2019	Determine goal for final project

Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • DKS WG Community Experts Hired Consultant (if needed)	Identify funding and resource needs	June 2019	Ensure the development and sustainability of the system is feasible
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • DKS WG 	Develop funding and resource plan or model	July 2019	Ensure a feasibility of the data management efforts
Minus 9 to 5 <ul style="list-style-type: none"> • Executive Director • Steering Committee EVMS Development Office	Secure funding	July- September 2019	Ensure project implementation can occur
Community Experts Hired Consultant (if needed)	Build out the data management system	September- December 2019	End-product that is accessible, secure, and meets the needs of the community for access to this data